

**WILLIAMSBURG MULTIPLE LISTING SERVICE, INC.**  
**STOP SERVICES [Brokers/Agents/Authorized Assistants]**

Fax: (757) 253-1559

**IMPORTANT:** All requested information is required. Services **CANNOT** be discontinued until **ALL** of the requested information is provided. Unfortunately, no exceptions can be made. Questions? Call staff at (757) 253-0028.

**REQUEST TO STOP WMLS SERVICES**  
**COMPANY INFORMATION**

Effective date to stop services: \_\_\_\_\_

**(This form must be dated and received by WMLS no later than the last day of the month preceding the next fiscal quarter in order to avoid the recurring quarterly participation fee of \$150.)**

Company Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
(Please Print)

Company Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
(Please Print)

Principal/Managing Broker's Name: \_\_\_\_\_  
(Please Print)

Principal/Managing Broker's Signature: \_\_\_\_\_

**WMLS USER INFORMATION**

Name of WMLS Participant's/Subscriber's stopping services: \_\_\_\_\_  
(Please Print)

**Does this Participant/Subscriber have any Sentrilock Lockboxes in their possession?** Yes No  
*If "Yes", Appendix B – WMLS Termination and Returned SentiCard and/or Lockbox Receipt must be completed and returned with this request. Appendix B attached*

**Is this Participant/Subscriber transferring to another real estate office?** Yes No  
*If "Yes", indicate new company to which the Subscriber is transferring (A Start/Transfer form must be submitted by the new company);* \_\_\_\_\_  
(Please Print)

If No", is the Subscriber's real estate license being returned to the VA Real Estate Board? Yes  
No  
*If "No", a Waiver form must be signed and included with this request. Waiver form attached*  
**\*\*\*\*\*Services CANNOT be stopped until a Waiver form is received by the WMLS\*\*\*\*\***